

Search [go](#)

- [Employees](#)
- [Retirees](#)
- [Administrators](#)

[Home](#) < [Policies, Employee and Labor Relations](#) <
[Personnel Policies for Staff Members](#)

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- [Directories and Contacts](#)
- [Forms and Publications](#)
- [Search the website](#)
- [Email Customer Service](#)

Personnel Policies for Staff Members

Disciplinary and Separation Actions

61. Release During the Probationary Period or From Limited, Casual/Restricted, and Floater Appointments

January 1, 2001

GENERAL

Employees serving a probationary period or holding limited, casual/restricted or floater appointments may be released at any time at the discretion of the University. The employee shall be notified of the release in writing.

B. AUTOMATIC TERMINATION

An employee holding a limited, floater or casual/restricted appointment is automatically terminated as of the last day of the appointment unless there is an earlier separation or formal extension of the appointment in writing.

Applicability: Staff Members except Senior Managers

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