

**ARTICLE 17
PER DIEM**

For required travel on official University business, the University shall reimburse members of the unit for per diem. Mileage expenses shall be reimbursed whenever the librarian uses his or her personal car for such travel. Reimbursement rates shall be those provided to academic employees. The per diem rates are to be used for subsistence expenses unless actual, itemized expenses are approved by the University.