

**ARTICLE 6
TRANSFER AND REASSIGNMENTS**

A. TRANSFERS

When a librarian is appointed in the Librarian Series at another campus or a different department on the same campus of the University of California without a break in service, the librarian shall retain career status, seniority for purposes of merit review and promotion, accrued sick leave, vacation, and retirement credits.

B. REASSIGNMENT

1. When the University takes an action to change the organizational unit or reporting relationship of a librarian, a reassignment has occurred. Reassignments may be full-time or part-time, voluntary or involuntary, or temporary or permanent. A temporary reassignment shall have a specified ending date.
2. When an involuntary reassignment is anticipated, the University will offer to meet with the librarian to discuss the proposed change.
3. A written description of the new assignment, including its reporting relationship, and duration if not indefinite, shall be given to the affected librarian. Normally, the description of the new assignment shall be given to the librarian prior to or at the time of the reassignment, but it shall be given no later than ten (10) working days after the commencement of the new assignment.
4. In the event the University determines that an involuntary reassignment requires skills not held by the affected librarian, the University shall provide the necessary training and/or continuing education.
5. Reassignment is not a form of corrective action and does not affect the rank, step, and career status of the librarian.
6. A librarian may volunteer for reassignment; however, the University is under no obligation to accept this offer from the librarian.