

UNIVERSITY OF CALIFORNIA PUBLIC NOTICE PROCESS
Negotiations with Campus-Specific Bargaining Units

1. Pursuant to University Delegations of Authority, the Director of Labor Relations shall be responsible for conducting public notice under HEERA.
2. After the exchange of initial proposals between the campus and the union, the campus Labor Relations Manager shall email both sets of initial proposals to OP-Labor Relations at least 3 weeks prior to the commencement of bargaining.
3. The OP Labor Relations unit will post the initial campus and union proposals on the ucop.edu website within two work days following receipt. The campus will post a link from the campus website to the proposals posted at ucop.edu.
4. The campus Labor Relations office will schedule two 2-hour meetings approximately two weeks apart. The meetings will be held at the campus to present initial proposals, receive public comments, and adopt University proposals. When scheduling the meetings, the campus Labor Relations office will coordinate the availability of the Office of the President Director of Labor Relations in order for the Director to attend the public notice meetings via telephone or other electronic means.
 - a. First meeting—Public Comment
 - i. Union and University proposals will be presented to any interested parties who attend the meeting.
 - ii. The Director of Labor Relations and the campus Chief Negotiator will attend the meeting to receive public comment and to answer questions. Attendance by the Director of Labor Relations may be via telephone conference or electronic mail.
 - iii. Members of the public who cannot attend the meetings may submit written comments prior to the second meeting.
 - b. Between first and second meeting—Consideration of Comments
 - i. Written comments and comments from the first meeting will be considered. University proposals may be modified based on public comments.
 - c. Second meeting—Adoption of Proposals
 - i. University proposals will be presented to any interested parties who attend the meeting. If the University proposals have changed based on the public comment received in 4.b., above, such changes will be identified.
 - ii. The Director of Labor Relations (via telephone conference or electronic mail) will adopt the University proposals, including any proposals which have been changed as a result of public comment.